

# THE ARCHDIOCESE OF SAN ANTONIO



## CRIMINAL BACKGROUND SEARCH AUTHORIZATION & RELEASE FORM

**\*\*Please print as neatly as possible and fill out both sides. Illegible forms will be returned.**

Name: \_\_\_\_\_  
                                **First**  **Middle**  **Last**

Other last names used in the past five years: \_\_\_\_\_

Current address: \_\_\_\_\_  
  **Street**  **City**  **State**  **Zip**

Work phone #: \_\_\_\_\_ Home phone #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender: Male \_\_\_\_ Female \_\_\_\_

Driver's license #: \_\_\_\_\_ State \_\_\_\_\_

Name of Parish, School, or Agency: \_\_\_\_\_

Name of Volunteer Position or Job Title with Parish, School or Agency: \_\_\_\_\_

**Check all that apply:**

- |   |  |
|---|--|
| <input type="checkbox"/> ACTS Team                                | <input type="checkbox"/> Life Teen Core                          |
| <input type="checkbox"/> Altar Server Coordinator                 | <input type="checkbox"/> Meals on Wheels                         |
| <input type="checkbox"/> Blessed Sacrament School/CDC             | <input type="checkbox"/> Parish Festival                         |
| <input type="checkbox"/> Boy/Girl Scouts                          | <input type="checkbox"/> RCIA Sponsor                            |
| <input type="checkbox"/> Choir Directors (if minors are in choir) | <input type="checkbox"/> Religious Education Catechist/Volunteer |
| <input type="checkbox"/> CYO Coach or Volunteer                   | <input type="checkbox"/> Senior Citizen Center Volunteer         |
| <input type="checkbox"/> Eucharistic Minister (Homebound)         | <input type="checkbox"/> St. Vincent de Paul                     |
| <input type="checkbox"/> KC Ladies Auxiliary                      | <input type="checkbox"/> VSP Volunteer                           |
| <input type="checkbox"/> Knights of Columbus                      | <input type="checkbox"/> Vacation Bible School Volunteer         |

Will this position require you to work or volunteer consistently (more than one time) with minors? Yes \_\_\_\_ No \_\_\_\_

**You must answer the following:**

**Have you ever been convicted of, arrested for, charged with, placed on probation for, granted deferred adjudication for and/or given any pretrial diversion for any violation of the law? (You do not need to disclose minor traffic violations.)     YES     NO**

**If you answered “YES”, please attach a separate piece of paper giving full details of the event. Please read the following paragraph carefully and sign below to indicate that you understand this document:**

**I hereby authorize the Archdiocese of San Antonio, and its agent(s), to request and receive any and all background information about me, including without limitation, my criminal history, information from Texas Department of Family and Protective Service and my driving record.**

**I understand that background information received from reporting agencies, may include arrests, convictions, plea bargains, deferred adjudications, delinquent conduct committed while a juvenile, expungement and investigations.**

**I further release the Archdiocese of San Antonio and its agents, employees, personnel or representatives from any and all claims and liability arising out of the request for this information.**

**I certify that I can be trusted with the supervision, guidance, education and/or care of minors and/or vulnerable adults and that I will abide by the policies and procedures of the Archdiocese of San Antonio, of which I have been fully informed.**

**The statements made by me on this form are true, correct, accurate and complete and are made in good faith.**

**I understand that any false statements made on this form may result in the denial of the application, termination of employment, suspension of volunteer service, and/or other disciplinary action.**

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**FOR OFFICE USE ONLY:**

This form entered into EappsDB system. \_\_\_\_\_

Additional Information:

\_\_\_\_\_  
\_\_\_\_\_